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Charity Number 111626 Company Number 5535863

HEALTH AND SAFETY GENERAL POLICY STATEMENT

1. AIM OF POLICY

At Activ8 Learning we recognise our duties under current health and safety legislation and we will endeavour to meet the requirements of this legislation and maintain a safe and healthy working environment. Our Managers and Supervisors are informed of their responsibilities to ensure they take all reasonable precautions, to ensure the safety, health and welfare of those that are likely to be affected by the operation of our business

2. OBJECTIVES

Activ8 Learning recognises its duty to make regular assessment of the hazards and risk created in the course of our business

We also recognise our duty, so far as is reasonably practicable:

- To meet our legal obligations to maintain safe and healthy working conditions
- To provide adequate control; of the health and safety risks so identified
- To consult with our employees on matters affecting their health and safety
- To provide and maintain safe plant and equipment
- To ensure the safe handling and use of substances
- To provide information, instruction, training where necessary for our workforce, taking account of any who do not have English as a first language
- To ensure that all workers are competent to do their work, and to give them appropriate training
- To prevent accidents and cases of work related ill health
- To actively manage and supervise health and safety at work
- To have access to competent advice
- To seek continuous improvement in our health and safety performance and management through regular (at least annual) review and revision of this policy
- To provide the resource required to make this policy and our Health and Safety arrangements effective

We also recognise:

- Our duty to co-operate and work with employers when we work at premises or sites under their control to ensure the continued health and safety of all those at work
- Our duty to co-operate and work with other employers and their workers, when their workers come onto our premises or sites to do work for us, to ensure the health and safety of everyone at work

To help achieve our objectives and ensure our employees recognise their duties under health and safety legislation whilst at work, we will also inform them of their duty to take reasonable care for themselves and for others who might be affected by their activities. We achieve this by explaining their duty and setting out our company health and safety rules in an Employee Safety Handbook which is made available to every worker employed by us

In support of this policy a responsibility chart and more detailed arrangements have been prepared. Full health and safety procedures are contained within the health and safety file held in Activ8 Learning office

3. Date of adoption and review

This General Policy Statement on Health and Safety was adopted by the Directors / Trustees on: 20th May 2014

Signed on behalf of Chair of Trustees:

B Linford



Date of next review: Sep 2020